

Imaging Production Record

<input type="checkbox"/> No resolution/public	<input type="checkbox"/> Public domain
<input type="checkbox"/> No resolution/restricted	<input type="checkbox"/> Clearance process not begun
<input type="checkbox"/> Other: _____	

Filename: _____

- Single Page Document
 Multi-Page Document
 Page from a Book

Identifying information of Original Material			
Digital Collection:	Collection Name:		Collection #
	Box #	Folder #	Photo #
	Call #		Page #
	Date of Original:		
Title:			
Description of item / caption:			
Image capture			
Hardware Used:	Resolution: _____ dpi		Notes:
	Size (w x h): _____ x _____		
	<input type="checkbox"/> Color <input type="checkbox"/> B&W <input type="checkbox"/> Compound Object _____ #pages		
	Date Digitized:		Initials:

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